



***County of Louisa***  
***Office of the County Administrator***

June 17, 2025

Mrs. Christine Jacobs  
Executive Director  
Thomas Jefferson Planning District Commission  
PO Box 1505  
Charlottesville, VA 22902-1505

Dear Mrs. Jacobs:

This letter serves as a notice of voluntary participation and funding commitment for Louisa County to work with the Thomas Jefferson Planning District Commission (TJPDC) on the five-year update of the Regional Hazard Mitigation Plan, due to be completed by February 1, 2028. Funding commitment to this regional hazard mitigation plan update will be demonstrated through the in-kind provision of staff time and expertise. A multi-jurisdictional approach to hazard mitigation results in benefits to individual localities including cost savings in plan preparation, shared staff and resources, and comprehensive approaches to mitigation hazards that cross jurisdictional boundaries. Since we are required by the Disaster Mitigation Act of 2000 to develop, adopt and update a natural hazard mitigation plan in order to receive certain federal assistance, Louisa County agrees to participate in the regional planning effort to meet those requirements.

Our agreement to participate includes the following commitments:

- To represent the Towns of Louisa and Mineral on the Working Group during the planning process
- To provide information on staff time and costs for use in reporting in-kind match for the planning work
- To provide technical input on the content of the plan
- To assist with public outreach and community engagement to identify areas of concern and actions for inclusion in the plan
- To compile a descriptive list of mitigation actions for our locality
- To complete a Capabilities Assessment as part of the planning process
- To formally adopt the plan after FEMA's review and receipt of Approval Pending Adoption notification

- To assist in plan maintenance through participation in the annual review process to evaluate progress and review annual impacts or actions which may necessitate changes in the plan
- To designate one or more representatives to serve on the Hazard Mitigation Plan Working Group, which will serve as the primary decision-making body guiding the development of the five-year update of the plan. We anticipate a minimum commitment of 32 hours per employee for active participation, including working group meeting attendance, development of mitigation actions and the capabilities assessment, and ongoing technical support.

We look forward to receiving news of the successful application for funding to prepare the plan and working with the TJPDC to complete this important work.

Sincerely,

Christian R. Goodwin, ICMA-CM  
County Administrator